

**Policy Subcommittee
Court Alcohol and Drug Program Advisory Committee
Judicial Conference of Indiana**

January 30, 2004
Minutes

The CADPAC's Policy Subcommittee of the Judicial Conference of Indiana met at the Indiana Judicial Center on Friday, January 30, 2004 from 10:30 a.m. to 2:40 p.m.

1. Members present. Judge Joe Sutton, Chair; Denise Benjamin; Linda Brady; Ralph Cousins; Craig Ingram; June Kramer; Terry Moore; and Steve Pifer.
2. Staff present. Cheri Harris provided the committee with staff assistance.
3. Introductions. The subcommittee welcomed Craig Ingram to his first subcommittee meeting.
4. Minutes approved. The subcommittee approved the minutes from the meeting held October 31, 2003.

MOTION: Steve Pifer moved to adopt the minutes. Ralph Cousins seconded the motion. The minutes were adopted unanimously without change.

5. Transfer packet. Now that CADPAC has adopted the transfer policy recommended by the Policy Subcommittee, two tasks remain. One is notifying people of this and other policies that have been adopted, the other is developing some accompanying materials to help explain how to implement the new transfer policy. The subcommittee discussed determining how to identify the means for insuring the receiving county will get paid, and how the transfer number gets assigned. Committee members suggested that it may be helpful to put approved policies on the IJC's website and notify program directors and judges when the policies are updated. Steve Pifer volunteered to check with a few other counties to see if they operate the same as his before we develop guidelines. He also shared the packet of forms he has developed and uses and subcommittee members agreed to provide comments on these forms at the next meeting.
6. Legislative update. Staff provided the subcommittee with an update on legislation of interest, which resulted in lengthy discussions concerning substance abuse counselor licensing and forensic diversion. Subcommittee members provided input for staff to take into ongoing discussions about forensic diversion language.

7. Vision statement and goal. The subcommittee reviewed the vision statement and goals that had been submitted for discussion since the last meeting. Subcommittee members indicated they liked the idea of putting the focus on improving collaboration and communication with other groups including advocacy groups and finding ways to enhance a community-wide coordinated response to substance abuse. The subcommittee tabled the issue until the next meeting at which time they intend to take a brainstorming approach.
8. Next meeting. The next meeting is scheduled for Friday, March 26, 2004, from 10:00 a.m. to 2:00 p.m.

Respectfully submitted,

Cheri A. Harris
Staff Attorney